



FOOD ESTABLISHMENT PERMIT APPLICATION

Food Establishment **Mobile Food Unit** **Temporary Food Event**

Establishment Name: _____

Address: _____ Business phone: _____

Owner name: _____ Business EIN # _____

Owners mailing address *if different than establishment: _____

Owner phone: _____ Contact email ***required**: _____

Food Establishments Annual Fee

Fee based on total number of employees

Indicate fee pd: _____ permit #: _____

Number of employees: Annual Fee:

1-3 \$150.00

4-6 \$285.00

7-10 \$540.00

11-20 \$575.00

21+ \$725.00

Non-profits \$100.00*

*copy of valid tax exempt certificate by Dept. of Treasury IRS required for non-profit rate.

Permit fees are non-refundable and expire September 30th annually.

Mobile Food Unit Annual Fee \$175

Health Inspection \$150.00 Fire Inspection \$25.00

At time of inspection the following are required:

1. Commissary/central prep facility agreement
2. Menu with source information
3. Valid Certified Food Manager certificate

*Under the City of Schertz MFU Reciprocity program municode sec 34 (b), units holding valid permits from another Texas municipal or county health inspection agency may operate without further permitting or additional fee. Units shall apply with the city health inspector prior to operating. To request an application email your request to: healthinspector@schertz.com

Temporary Food Event Fee \$50

Valid for 2 consecutive days

Dates: _____ set up time: _____

Menu: _____

At time of inspection the following are required:

1. Source for all prepared food items
2. A valid Certified Food Manager/handler

A copy of this application and any required documents must accompany payment. **Incomplete applications will not be processed.** Payment of fee will not constitute approval for operation unless all food safety requirements are met. Renewal reminders for food establishments will be sent via email only.

All of the information on this application is true and correct. Applicant acknowledges that the permit applied for shall be subject to all provisions of the orders and ordinances of the City of Schertz and shall be subject to all provisions of the statutes and rules adopted under the statutes of the State of Texas governing food service establishments.

Applicant: _____ Date: _____