CITY OF SCHERTZ
FLOODPLAIN ADMINISTRATOR
10 COMMERCIAL PLACE, BLDG. #2
SCHERTZ, TEXAS 78154
(210) 619-1800, FAX (210) 619-1849

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

PROJECT DESCRIPTION:			
JOB ADDRESS:		**COUNTY:**	**SUBDIVISION:**
FEMA PANEL #:	**SFHA ZONE:** ☐ **A** ☐ **AE** ☐ **OTHER**	**BLOCK:**	**LOT:**
LEGAL DISCRIPTION (IF UNPLATTED):			
OWNER NAME:	**ADDRESS, CITY, ST. ZIP:**		**PHONE & E-MAIL:**
CONTRACTOR:	**ADDRESS, CITY, ST. ZIP:**		**PHONE & EMAIL:**
CONTRACTOR CONTACT PERSON:	**PHONE:**		**E-MAIL:**

NATURE OF PROPOSED CONSTRUCTION OR WORK BEING PERFORMED (check and complete as appropriate)

RESIDENTIAL ☐ **NON RESIDENTIAL** ☐ **PLACEMENT OF FILL** ☐ **ALTERATION OF A NATURAL WATERWAY OR DRAINAGE COURSE.** ☐ **OTHER** ☐ _____

DESCRIPTION OF PROPOSED CONSTRUCTION OR WORK BEING PERFORMED (check and complete as appropriate)

VALUE OF IMPROVEMENT $_____

☐ **NEW CONSTRUCTION** ☐ **IMPROVEMENT TO EXISTING STRUCTURE** ☐ **HOUSE** ☐ **MOBILE HOME**

☐ **NON-RESIDENTIAL**_____**(Specify work being completed)**

☐ **COMMERCIAL** _____**(Name and Type Business)**

☐ **OTHER** _____

APPLICANT WILL PROVIDE ONE COPY OF PLANS AND SPECIFICATIONS OF THE PROPOSED CONSTRUCTION OR WORK BEING PERFORMED, IF IN A FLOODPLAIN.

FOR USE BY FLOODPLAIN ADMINISTRATOR		
IS THE PROPERTY LOCATED IN AN IDENTIFIED SPECIAL FLOOD HAZARD AREA?	☐ YES	☐ NO
IS ADDITIONAL INFORMATION REQUIRED?	☐ YES	☐ NO
ARE OTHER FEDERAL, STATE OR LOCAL PERMITS REQUIRED?	☐ YES	☐ NO
ARE OTHER CITY REGULATIONS	☐ YES	☐ NO
NO ADVERSE IMPACT CERT REQUIRED	☐ YES	☐ NO
EXEMPTION CERTIFICATE ISSUED	☐ YES	☐ NO
PERMIT APPLICATION APPROVED?	☐ YES	☐ NO
PERMIT APPLICATION REJECTED?	☐ YES	☐ NO

NOTICE

The flood hazard boundary maps and other flood data used by the City Floodplain Administrator in evaluating flood hazards to proposed developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of an exemption certificate does not imply that developments outside the identified areas of a special flood hazard will be free from flooding or flood damage. Issuance of an exemption certificate shall not create Liability on the part of the City of Schertz, the Floodplain Administrator or any officer or employee of the City of Schertz in the event flooding or flood damage does occur.

_____
SIGNATURE OF OWNER, CONTRACTOR OR AUTHORIZED AGENT

_____
PRINT NAME OF OWNER, CONTRACTOR OR AUTHORIZED AGENT

_____
DATE

THIS PERMIT IS VALID FOR 6 MONTHS FROM DATE ISSUED AND MUST BE RENEWED IF WORK IS NOT COMPLETED AT THAT TIME.

FOR DEPARTMENT USE ONLY

STATE OF TEXAS
GUADALUPE COUNTY
PERMIT APPLICATION NUMBER: _____

FLOODPLAIN PERMIT FEE: _____

TOTAL AMOUNT DUE: _____

_____
APPLICATION ACCEPTED BY DATE

_____
FLOODPLAIN ADMINISTRATOR DATE

SCHERTZ
COMMUNITY • SERVICE • OPPORTUNITY