

Schertz EMS Training Academy

**Thank you for choosing the Schertz EMS Training Academy EMT-B course.
Here is a list of Frequently Asked Questions:**

- **I've applied what now? Am I in the class?**
 - You will be able to secure your slot for the class with a \$500 deposit (as long as the class is not full)
- **Is my deposit refundable?**
 - \$250 dollars of the deposit is non-refundable
- **When do I need to pay for the balance of the tuition?**
 - The balance of the tuition (\$500) will need to be paid before the start of class on the first night
- **What forms of payment are accepted?**
 - Cash, personal check, money order, debit cards, or credit cards (Visa, MasterCard or Discover)
- **Can I get a refund for the class?**
 - If you drop before the first night of class you will be entitled to a full refund with the **exception of the \$250 non-refundable deposit** and the cost of any supplies provided to you prior to the start of class (book, uniform shirt, etc). If you drop after the first night of class, but before the second night of class you will be entitled to a \$400 refund. After the second night of class there is no refund.
- **What do I need to do before class begins?**
 - Gather your shot records (Measles, Mumps, Rubella (MMR), Hepatitis B, Tetanus, TB/PPD) – they will need to be turned in before beginning clinical rotations.
- **How do I get my fingerprints?**
 - Go to www.Identogo.com for scheduling fingerprinting. When asked for “Service Code” click “Don’t know you Service Code.” You will be directed to scheduling site. Go to the bottom of page and choose “All Others.” Choose “Option A-Electronic Submission.” Then choose “No-I don’t know my ORI.” When asked on the next page to select one of the following reasons, choose at the bottom “Other Purposes-Personal Review.” On the next page it will ask you where you want your results sent to. Type in Schertz EMS Training Academy with the address. With our address don’t forget to include building #7. The next page will ask for your 5 digit zip code and then you choose a location and time that you can get your finger printing done. **The cost will be \$25.00**
- **Are there clinical rotations involved?**
 - Yes, besides attending the regular scheduled classes, you will need to ride on the ambulance for 40 hours and spend 24 hours in the Emergency Department. More will be explained during the first night of class

- **What do I bring/wear to class on the first night?**
 - Pen and paper. Dress for the first night is either business casual or the uniform of the agency you work or volunteer for – a uniform will be required for all other classes and will be explained during the first class– Books and other required class materials will be given out the first night of class

- **What does my tuition pay for?**
 - The class
 - The textbook
 - The workbook (online)
 - Class ID
 - One class uniform shirt
 - CPR textbook and certification card (online eCard)
 - Student Policy Manual
 - Vehicle Extrication class (must be passing the class)
 - One BLS Pocket Field Guide

- **Are there any costs not included in the tuition?**
 - You will need to buy uniform pants (\$35-\$50), black closed toe shoes or boots (if you do not have them) and another class shirt (\$25) if you would like more than one shirt.
 - Testing Fees: PearsonVue Testing Center and National Registry Certification fee (at the end of class) - \$70.00 total
 - Licensing Fee: Texas Department of State Health Services Certification fee (at the end of class unless you are strictly a volunteer for a DSHS licensed first responder or EMS agency) - \$64.00
 - The \$25.00 DPS Background Investigation fee, mentioned above