

Custodial Care

Residential Foster Care Inspection Requirements:

An application must be completed, submitted and the fee be paid at the Schertz Municipal Services Center located at 1400 Schertz Pkwy. an inspection will be scheduled. The inspector will contact the applicant and an appointment will be made to perform the inspection at the earliest convenient time. Call **(210) 619-1665** for additional information.

Information required is as follows:

- Business name and address, telephone number, type of foster care (children or adults) and name of licensing agency.
- Children cared for should have all required immunizations for their respective age groups.
- All pets must be vaccinated. Paperwork/written license for rabies vaccination must be presented upon request. **NO EXCEPTIONS WILL BE MADE!**

Building

- The building including windows and screens must be in a serviceable condition. Doors must be tight-fitting. Hot and cold water, under pressure, shall be available at water using facilities. All faucets shall be of the mixer type design with the exception of outdoor faucets.

Kitchen

- Refrigerator must maintain a temperature of 41° Fahrenheit or less (recommend temperature: 38°F to 40°F). Freezer must maintain food products in a frozen state. Accurate thermometers for both refrigerator and freezer must be provided.
- Cutting boards must be of hardwood or food grade plastic.
- An approved water source or bottled water from an approved source must be provided.

Miscellaneous

- If children in diapers are to be taken care of, a diaper changing area close to a sink, one that is not used for food preparation, with hot and cold water is needed. Diaper changing pad must be in good condition. The sanitizing solution at diaper changing area must be at 50 to 100 ppm (parts per million). All supplies needed for diaper changing (powder, etc.) must be at diaper changing area. Proper hand washing techniques must be used before and after diaper changing.
- A basic first-aid kit must be kept.
- Grab bars in showers and at tub and toilet are required for elderly residents.
- The yard must be well kept. Fences must be in good repair. All harborage for mice, rats, ants, etc. must be removed (EX: OLD TIRES, HIGH WEEDS, STANDING WATER, JUNK CARS, AND MISCELLANEOUS RUBBISH).
- Playground must be in good repair and free of hazards.